Ashley Public Library

Board Meeting Minutes

Date: June 23, 2025

Board Officers Present

- President: Len Piasecki – Present
- Vice President: Sandy Hanson – Present
- Secretary: Ashlie Newcomb – Present
- Treasurer: Kathleen Janvier – Absent

Board Members Present

- Trustee: Mary Dreas – Present
- Amber Kabat – Present
- Jennifer Mason – Present

Library Director / FOIA Officer

- Nicole Mischke – Present

I. Meeting Called to Order

The meeting was called to order by President Len Piasecki.

II. Pledge of Allegiance

The Board recited the Pledge of Allegiance.

III. Roll Call

Four officers and two trustees were present.

IV. Approval of Minutes from Last Meeting

- Motion to Approve: Sandy Hanson
- Second: Mary Dreas
- Outcome: Approved unanimously

V. Approval of Financial Report

- Motion to Approve: Sandy Hanson
- Second: Mary Dreas
- Outcome: Approved unanimously

VI. Public Comments

None.

VII. Correspondence

The Ashley Library was awarded a 2025 Technology Grant for $12,500 by the State of Illinois.

VIII. Library Director's Report

- New Library Cards: 2 new adult patrons, 3 new children
- Renewals: 1 patron renewal
- Puzzler Contest: 7 participants
- Library Visitors: 129 total visitors
- Summer Reading Program: 30 children and 12 adults signed up, marking a notable increase from last year
- Summer Reading Kick-Off Event: Successful event with free snow cones; 60 people attended
- E-Rate: Completed

IX. Old Business

None.

X. New Business

- Swearing-In of Trustee: Mary Dreas was sworn in as Trustee and Treasurer.
- Non-Resident Fee: Set at $40. There are currently four non-resident patrons.
- Motion to Approve: Sandy Hanson
- Second: Mary Dreas

- Outcome: Approved unanimously
- Employee Evaluations:
- Director’s evaluation to be conducted by Mary Dreas and Sandy Hanson.
- Nicole Mischke completed Michelle’s evaluation and recommended a $1.00 per hour raise, as Michelle has not received one in several years.
- Motion to Approve: Sandy Hanson
- Second: Amber Kabat
- Vote: 5 Yes / 1 No – Motion passed; raise granted.
- Open Meetings Act Training: Instructions for newly elected officials were distributed by Nicole Mischke.
- Foppe Insurance Bond: Discussion held regarding the Treasurer’s responsibility for payment of the policy.
- Library History: Submitted by Chris Newcomb.
- Sexual Assault Training: Scheduled for next month.
- Puzzle Budget: A $50 budget for a future puzzle contest was discussed.
- Motion to Approve: Sandy Hanson
- Second: Mary Dreas

XI. Discussion Items

- The Board received quotes for the Treasurer’s Bond:
- Option 1: $15,000 bond, 1-year term – $100
- Option 2: $15,000 bond, 3-year term – $159
- Motion to Approve Option 2 (3-year term): Sandy Hanson
- Second: Mary Dreas
- Outcome: Approved unanimously

XII. Items for Next Agenda

Mary and Sandy will conduct the Secretary’s Audit of Financial Accounts and Minutes prior to the July meeting.

XIII. Adjournment

- Motion to Adjourn: Mary Dreas
- Second: Sandy Hanson
- Outcome: Approved unanimously

XIV. Next Meeting

Date: July 29, 2025

Respectfully Submitted,

Ashlie Newcomb, Clerk