

ASHLEY PUBLIC LIBRARY DISTRICT

MEETING MINUTES 6/29/21

President Len Piasecki **Vice President** Sandy Hansen
Secretary Ellen Boczek **Treasurer** Denise Evans
Library Director-FOIA Officer Carol Tomaszewski

The regular monthly meeting of the Ashley Public Library District Board of Trustees was held on June 29, 2021 with President Len Piasecki presiding and Denise Evans keeping the minutes thereof. The meeting was called to order at 6:00 pm.

Roll Call

P-Ellen Boczek----- Ph. 967-9353 P-Denise Evans-----Ph. 314-0163
P-Sandy Hansen-----Ph. 322-8887 P-John Hoffman-----Ph. 314-6530
P-Len Piasecki-----Ph. 534-5225 P-Arlene Skibinski-----Ph. 249-8147
P-Bill Strong-----Ph. 314-0253

Guest Anna Yackle from the Illinois Heartland Library System spoke on trustee training. She thanked us for our service and commented on what a nice library we have. Directors and Officers Insurance was discussed. Anna suggested we contact an insurance company that specializes in libraries for competitive quotes. The board may set policy that the board have input on new hires, background checks for anyone involved with the library. Len asked about rules being more restrictive she agreed it is acceptable. For contracted labor the board sets the contract and the director oversees the work. Anna stated that several duties done by Denise were actually that of the director. Payroll is frequently outsourced.

Minutes

Motion to approve the minutes from regular monthly meeting June 29, 2021 made by Arlene Skibinski; Second by John Hoffman. Motion Carried.

Financial Report

Motion to approve reimbursing Denise for ink cartridge made by Sandy Hansen; Second by Ellen Boczek. Motion carried. Roll Call Vote to approve financial statement:
Bill Strong-Y Ellen Boczek-Y Sandy Hansen-Y Arlene Skibinski-Y John Hoffman-Y Len Piasecki-Y
Denise Evans-Y

Ellen will get info on cheaper options than Campbell Fire & Safety for recharging fire extinguishers.

Correspondence

Spectrum business will be doing an update on our account in the near future.

Card from Dorothy Shook Estate for Bill Evans Memorial Donation of \$500

Library Director's Report

Per Capita Grant approved for \$2,812.83. The library will be closed Monday July 5th in observance of July 4th holiday. Michelle is training well, is prompt and takes the initiative. Lazerware Inc. installed external backup.

Weekly cleaning maintenance has resumed. Book sale going well.

Committee Reports-None

Old Business-None

New Business

Len appointed Sandy Hansen and John Hoffman to perform secretary and treasurer audit prior to July meeting.

It was decided the Policy Committee consisting of Ellen Boczek, John Hoffman and Carol would review bylaws and make recommendations to the Board.

Sandy Hansen made a motion to get bids on outsourcing payroll; Second by John Hoffman. Motion Carried.

Reorganization of Board:

Sandy Hansen nominated Len Piasecki for President; Second by Bill Strong. No other nominations

Arlene Skibinski nominated Sandy Hansen for Vice President; Second by Bill Strong. No other nominations.

Sandy Hansen nominated Denise Evans for Treasurer; Second by Bill Strong. No other nominations.

Sandy Hansen nominated Ellen Boczek for Secretary; Second by John Hoffman. No other nominations.

Roll Call Vote:

Bill Strong-Y Ellen Boczek-Y Sandy Hansen-Y Arlene Skibinski-Y John Hoffman-Y Len Piasecki-Y

Denise Evans-Y

Meeting dates for upcoming fiscal year approved.

Personnel-None

Closed Session-None

Action on closed Session-None

Discussion

Ashley Township pressure washed the building and will paint the back door. Len Piasecki asked about rocks on parking lot. Carol mentioned mowing being thrown toward the building.

Items for next agenda

Employee Evaluations

Adjournment

Arlene Skibinski made a motion to adjourn; Second by Bill Strong. Meeting adjourned at 7:48pm. Next meeting July 27, 2021.