

ASHLEY PUBLIC LIBRARY DISTRICT

MEETING MINUTES 5/25/21

President	Len Piasecki	Secretary/Treasurer	Denise Evans
Vice President	William Strong	Library Director/FOIA Officer	Carol Tomaszewski

The regular monthly meeting of the Ashley Public Library District Board of Trustees was held on May 25, 2021 with President Len Piasecki presiding and Denise Evans keeping the minutes thereof. The meeting was called to order at 6:00 pm.

Roll Call

P-Ellen Boczek----- Ph. 967-9353	P-Denise Evans-----Ph. 314-0163
P-Sandy Hansen-----Ph. 322-8887	P-John Hoffman-----Ph. 314-6530
P-Len Piasecki-----Ph. 534-5225	P-Arlene Skibinski-----Ph. 249-8147
P-Bill Strong-----Ph. 314-0253	

Denise Evans made a motion to amend the Agenda so that Library Assistant is addressed under Personnel. After discussion. Motion did not carry.

Minutes

Motion to approve the minutes from regular monthly meeting April 27, 2021 made by Sandy Hansen; Second by Arlene Skibinski. Motion Carried.

Financial Report

Motion to approve Financial Report from May 2021 made by Sandy Hansen; Second by John Hoffman. Motion Carried.

Correspondence -None

Library Director's Report

Energy audits still pending. Pressure switch replaced in HV/AC. Carol has a contact that can transfer microfilm to PDF for a donation. Will get more information on amount of donation . Carol hired Michelle Trotter as Library Assistant. Some trustees questioned Carol's authority in doing so prior to board meeting. Library Director has authority to hire new employees. Carol presented several new puzzles and book sets purchased for children.

Committee Reports-None

Old Business

As all area libraries are now open, Denise Evans made a motion to open the library with masks required. Second by Bill Strong. Motion Carried. After discussion Sandy Hansen made a motion for the opening date to be June 7, 2021; Second by Ellen Boczek. Motion Carried.

New Business

Oath of office administered to John Hoffman. Sandy Hansen made a motion for the non-resident fee to remain at \$40. Second by Ellen Boczek. Motion Carried. Newly elected trustees will need to complete the Open Meetings Act Training. Michelle as a new employee may also be required to complete the training. As FOIA officer Carol will provide the information to those required to take the training.

Denise made a motion to amend bylaws to reorganize the board in June of election years with terms effective July 1; Second by Arlene. Motion Carried.

Carol had questioned hiring family members. In reference to the IHLS Personnel Code Denise made a motion to Amend Bylaws to read: Conflict of Interest in Employment: Related employees may not work in the same department or have a supervisory and/or reporting relationship. Relatives include parents, spouses, siblings, children, civil union partners, in-laws or step-children. Second by Arlene Skibinski. Motion Carried.

Denise made a motion that potential new hires are discussed at a board meeting prior to hiring. Second by Sandy Hansen. Roll Call Vote: John Hoffman-No Bill Strong-Yes Ellen Boczek-Yes Arlene Skibinski-Yes Sandy Hansen-Yes Len Piasecki-Yes Denise Evans-Yes

Discussion-None

Items for Next Agenda

Adjournment-Motion to adjourn made by Sandy Hansen; Second by Arlene Skibinski. Motion Carried. Meeting adjourned at 6:45pm. Next meeting June 29, 2021.