

ASHLEY PUBLIC LIBRARY DISTRICT

MEETING MINUTES 10/27/20

President	Len Piasecki	Secretary/Treasurer	Denise Evans
Vice President	William Strong	Library Director/FOIA Officer	Carol Tomaszewski

The regular monthly meeting of the Ashley Public Library District Board of Trustees was held on October 27, 2020 with President Len Piasecki presiding and Carol Tomaszewski keeping the minutes thereof. The meeting was called to order at 6:00 pm.

Roll Call

P-Ellen Boczek----- Ph. 967-9353	A-Denise Evans-----Ph. 314-0163
P-Sandy Hansen-----Ph. 322-8887	P-John Hoffman-----Ph. 314-6530
P-Len Piasecki-----Ph. 534-5225	P-Arlene Skibinski-----Ph. 249-8147
A-Bill Strong-----Ph. 314-0253	

Minutes

Motion to approve the minutes from regular monthly meeting September 29, 2020 made by John Hoffman; Second by Arlene Skibinski. Motion Carried.

Financial Report

Motion to approve Financial Report from October 2020 made by Sandy Hansen; Second by John Hoffman. Motion Carried.

Correspondence None

Library Director's Report None

Committee Reports

The Personnel Committee (Carol, Len, Sandy) met on 9/29/20 and reviewed qualifications for an assistant librarian. The Policy Committee (Ellen, John, Carol) met on 10/12/20 to review Serving Our Public 4.0 Standards for Illinois Public Libraries, Chapters 1-7. The board verified that the fire department has been given a copy of our disaster plan. Ashley Public Library will be working to have a volunteer available during library hours along with paid staff. The Policy Committee also proposed the adoption of a policy for unattended children and vulnerable adults. Sandy Hansen made a motion to accept the policy; Second by Ellen Boczek. Motion Carried.

Old Business

Coronavirus Status – Due to increasing case numbers in the County, John Hoffman made a motion for the library to remain closed to the public, IHLS resource sharing deliveries to continue, quarantine items for the recommended 96 hours, call patron for outside pick up. Second by Sandy Hansen. Motion Carried. Air Conditioning repaired at a cost of \$1,970 which was lower than original bid of \$2,370.

New Business

The Tentative Tax Levy Ordinance was reviewed by the Board. Arlene Skibinski made a motion to pay property insurance bill from Foppe Insurance Company; Second by John Hoffman. Motion Carried. After board review, Sandy Hansen made a motion to accept the Annual Financial Report; Second by Ellen Boczek. Motion Carried. After board review, Sandy Hansen made a motion to increase black/white copies to 20 cents/page and color copies to 50 cents/page; Second by Arlene Skibinski. Motion carried with John Hoffman abstaining.

Personnel

One application was submitted for part-time employee. Applicant to be interviewed at November meeting.

Discussion

John Hoffman expressed interest in live-streaming Night Before Christmas Program. Ellen Boczek will research what is needed. John will check with Ashley Grade School for assistance with this project.

Items for Next Agenda

Taxy Levy Ordinance, Resolution approving Annual Financial Report, Christmas Program, Christmas Gifts

Adjournment-Motion to adjourn made by John Hoffman; Second by Sandy Hansen. Motion Carried. Meeting adjourned at 6:53pm. Next meeting November 24, 2020.