

# ASHLEY PUBLIC LIBRARY DISTRICT

## MEETING MINUTES 08/25/20

<b>President</b>	Len Piasecki	<b>Secretary/Treasurer</b>	Denise Evans
<b>Vice President</b>	William Strong	<b>Library Director/FOIA Officer</b>	Carol Tomaszewski

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The regular monthly meeting of the Ashley Public Library District Board of Trustees was held on August 25, 2020 with President Len Piasecki presiding and Denise Evans keeping the minutes thereof. The meeting was called to order at 6:02 pm.

### **Roll Call**

P-Ellen Boczek----- Ph. 967-9353	P-Denise Evans-----Ph. 314-0163
P-Sandy Hansen-----Ph. 322-8887	P-John Hoffman-----Ph. 314-6530
P-Len Piasecki-----Ph. 534-5225	P-Arlene Skibinski-----Ph. 249-8147
A-Bill Strong-----Ph. 314-0253	

### **Minutes**

Motion to approve the minutes from regular monthly meeting July 28, 2020 made by Arlene Skibinski; Second by Sandy Hansen. Motion Carried.

### **Financial Report**

Motion to approve Financial Report from August 2020 made by Ellen Boczek; Second by John Hoffman. Motion Carried.

### **Correspondence**

Received Consolidated Election materials from Washington County Clerk and Recorder. Sandy, Bill and John's terms are up for election. Petition packets will be available at September meeting. Prefiling Notice posted on website and at library. Date of Election 4/6/21.

### **Library Director's Report**

Carol presented an estimate from Reid's Commercial Repair to replace evaporator coil on AC unit. Sandy Hansen made motion to accept bid of \$2,370.00; Second by John Hoffman. Motion Carried. Sandy Hansen made a motion to submit Annual Report as presented; Second by Arlene Skibinski. Motion Carried.

### **Committee Reports-None**

### **Old Business**

Coronavirus Status - The library remains closed to the public. IHLS resource sharing deliveries continue. Carol will process deliveries, quarantine items for the recommended 96 hours then call patron for outside pick up.

### **New Business**

John Hoffman made motion to lower credit limit on Capital One Card to \$3,000; Second by Sandy Hansen. Motion Carried. Part time employee position opening will be posted on the website. The part time employee will be expected to take over as Library Director if need warrants. Carol expressed the need for an updated computer use policy for children. Carol will work with the Policy Committee on this.

### **Personnel-None**

### **Discussion**

### **Items for Next Agenda**

Budget Ordinance, Part-time Employee, Computer policy for Children.

**Adjournment**-Motion to adjourn made by Arlene Skibinski; Second by Sandy Hansen. Motion Carried. Meeting adjourned at 6:52pm. Next meeting September 29, 2020.