

ASHLEY PUBLIC LIBRARY DISTRICT

MEETING MINUTES 06/30/20

President	Len Piasecki	Secretary/Treasurer	Denise Evans
Vice President	William Strong	Library Director/FOIA Officer	Carol Tomaszewski

The regular monthly meeting of the Ashley Public Library District Board of Trustees was held on June 30, 2020 with President Len Piasecki presiding and Denise Evans keeping the minutes thereof. The meeting was called to order at 6:00 pm.

Roll Call

P-Ellen Boczek----- Ph. 967-9353	P-Denise Evans-----Ph. 314-0163
P-Sandy Hansen-----Ph. 322-8887	P-John Hoffman-----Ph. 314-6530
P-Len Piasecki-----Ph. 534-5225	P-Arlene Skibinski----- Ph. 249-8147
P-Bill Strong-----Ph. 314-0253	

Minutes

Motion to approve the minutes from regular monthly meeting February 25, 2020 made by Arlene Skibinski; Second by John Hoffman. Motion Carried.

Financial Report

Motion to approve Financial Reports from March-April-May-June 2020 and reimburse Denise for Ink Cartridges made by Sandy Hansen; Second by John Hoffman. Motion Carried.

Correspondence

March 1, delinquent Report Notice FY 2019 from Illinois State Comptroller. Aaron Epplin did not complete filing of said report. After contacting Aaron and several emails we received approval notice on March 3, 2019.

Library Director's Report

Carol passed around a copy of article on Bucky McCoy in the Nashville News. Carol solved the shelving issue by purging and consolidating westerns. Carol provided information to Coach Bruce Seemore of WI regarding Jerry Spear and Harold Hartley to be recognized by IHSA for state accomplishments as members of Ashley High School Track Team. Received confirmation of Erate Grant \$864.00 and Per Capita Grant \$2,383.75 for FY 2020.

Committee Reports-None

Old Business

Denise researched QuickBooks (for small business) and ZipBooks (specifically for non-profits) accounting software. ZipBooks is much cheaper \$15/mo. with payroll option for \$45/mo. Denise will wait on payroll option. John Hoffman made a motion to enroll in ZipBooks; Second by Arlene Skibinski. Motion Carried.

New Business

Due to meeting time change the Bylaws need to be reviewed and updated. Denise will present at next meeting. It is evident that Pandemic response procedures need to be added to our emergency procedures guidelines. Denise Evans made a motion to once again participate in the nonresident card services program for a fee of \$40; Second by Sandy Hansen. Motion approved. After much discussion John Hoffman made a motion for APL to remain closed to the public due to the Corona Virus Pandemic; Second by Sandy Hansen. Motion Carried

Personnel-None

Discussion

Employee raise recommendations need to be discussed at next meeting. Secretary's audit will be conducted at next meeting.

Items for Next Agenda

Employee raises. Secretary's Audit.

Adjournment-Motion to adjourn made by Arlene Skibinski; Second by Sandy Hansen. Motion Carried. Meeting adjourned at 6:39pm. Next meeting July 28, 2020.